

SICBS Project Prep and Process

Use this checklist to document your build's progress!

Step Number (If Applicable)	Building Process Step	Party Responsible	Due Date	Complete (Y/N)
1	Land has been purchased	Client		
2	Zoning has been determined	Client/S.I. Container Builds		
3	Research the type of house and determine model wanted - (based on budgeted amount - needs and then wants).	Client/S.I. Container Builds		
4	Local GC or Site Engineer acquired/Self-Project	Client		
5	Determine site accessibility and how unit(s) will be set on foundation	Client/Site Engineer(GC)		
6	Determine Foundation Type (Helical Piles, Basement, Concrete Slab, etc.)	Client/Site Engineer(GC)		
7	Home Model Finalized/Contract Signed/Down Payment Sent	Client/S.I. Container Builds		
8	Develop Site/Foundation Plans (Sewage/Water) in accordance with local requirements	Client/Site Engineer(GC)		
9	Develop Building Plans in accordance with State/Local requirements (Architect, Engineer, MEP's, HVAC, etc.)	S.I. Container Builds		
10	Submit home, foundation and general site plan to local office for Permitting	Client/Site Engineer(GC)		
11	Permits Received	Client/Site Engineer(GC)		
12	Begin Site Prep, Install Utilities, etc.	Client/Site Engineer(GC)		
13	Begin Model Construction	S.I. Container Builds		
14	Install Foundation	Client/Site Engineer(GC)		
15	Set Unit(s) - Coordinate Delivery of Unit(s) with setting method	Client/Site Engineer(GC)/S.I. Container Builds		
16	Units attached to foundation	Client/Site Engineer(GC)		
17	Units assembled and finished inside (if greater than single unit only)	S.I. Container Builds (Potentially Contracted)		